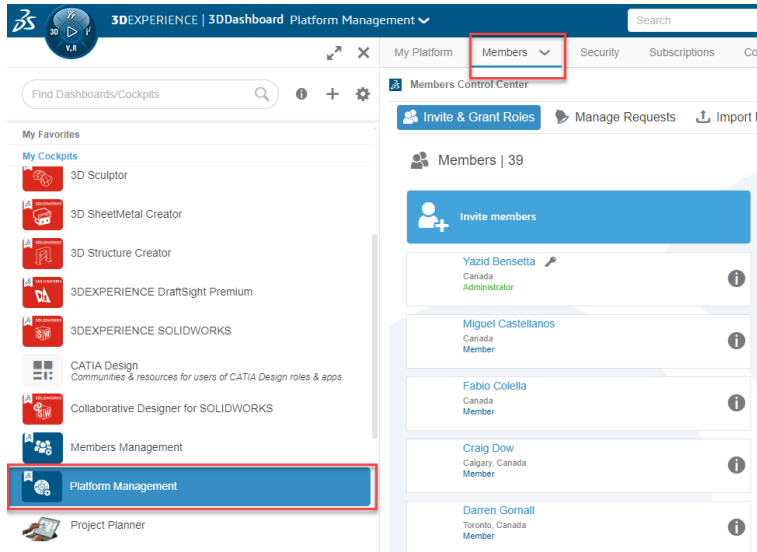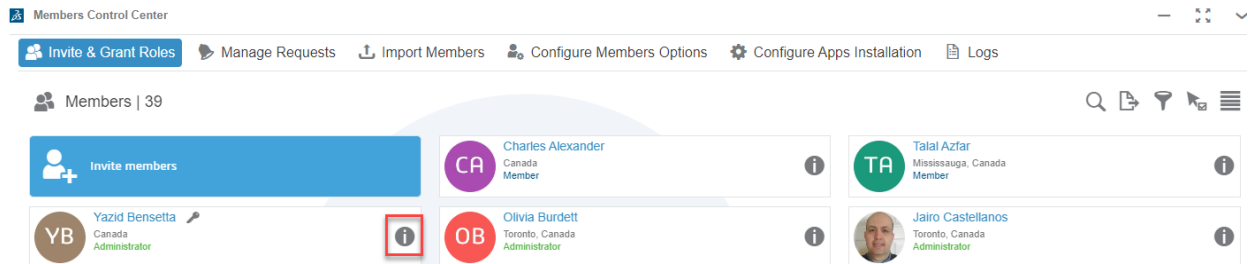# How to Remove a User from your Platform

1. First navigate to the members management dashboard. Next click on the Members Tab.

2. Click the information icon next to the name of the user you want to remove

3. Then go to the settings menu and click remove user.